

COVENHAM PARISH COUNCIL

The Joint Parish Councils of Covenham St Bartholomew and Covenham St Mary

15th May 2018

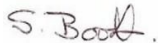
To All Councillors

Dear Councillor,

You are hereby summoned to attend the next meeting of Covenham Parish Council which will be held on **Tuesday 22nd May 2018** commencing at **7.00pm** in the **Parish Rooms** on Main Rd, Covenham St Bartholomew. The business to be dealt with at the meeting is listed in the agenda.

There will be a (maximum of 10 minute) public forum at the beginning of the meeting when members of the public may ask questions or make short statements to the Council, and your attendance is also requested during this period.

Yours sincerely,



Susan Booth
Clerk to the Parish Council

AGENDA FOR THE NEXT MEETING

49/18. Chair's Welcome

50/18 Apologies for Absence

51/18. Declaration of Interest under Code of Conduct 2012

- a) To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the Council in respect of the agenda items listed below.

52/18. Approval of the Minutes of the last meeting held on 1st May 2018

53/18. GDPR Compliance

- i) To appoint the Council's Data Protection Officer
- ii) To adopt the Data Map
- iii) To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records Retention Policy.
- iv) To adopt Privacy Notices.
- v) To receive completed Security Compliance Checklist from ALL Councillors.
- vi) To note that the Council is already registered with the ICO.

54/18 Financial Report

Bills for payment – Community Lines Parish Insurance £380.53

55/18. Dates for next meeting

56/18. To resolve on whether the Council will move into closed session - Should this resolution be passed the public and press will be required to leave the meeting at this stage