

# COVENHAM PARISH COUNCIL

THE JOINT PARISH COUNCILS OF COVENHAM ST  
BARTHOLOMEW AND COVENHAM ST MARY

23<sup>RD</sup> JULY 2019

Dear Councillor

You are asked to attend the next meeting of Covenham Parish Council which will be held on the 31<sup>st</sup> July 2019 at the Parish Rooms Main Rd Covenham St Bartholomew commencing at 1900hrs. The business to be dealt with is listed on the agenda

There will be a 12 minute Public Forum between 7.05 pm and 7.17 pm when members of the public may ask questions or make short statements to the Council. Maximum of 3 minutes per person.

Signature

Clerk to the Council

Date...31/07/2019...

## AGENDA

1. Election of Chairperson and Secretary for tonight's meeting.
2. Acceptance of Councillor Resignation.
3. Chairman's Remarks.
4. Apologies for absence and acceptance of any reasons given.

5. Approval of minutes of the last meeting held on 19<sup>th</sup> June 2019 and update of matters outstanding.

6. To receive any declarations of interest.

7. Open Forum.

8. To receive reports from a) LCC b) ELDC c) Outside representatives.

9. Village Day Comments

#### FINANCIAL MATTERS

10. To approve quote and go ahead with electrical work value of £945 necessary to bring the Parish Rooms up to a good standard. Quote attached. Despite our best efforts only one written quote has been received for the work. A verbal quote for a larger amount was received.

11. Approval of payment to Gardener for grass and hedge cutting

12. Approval of payment to builder for work done on disabled access to rear garden and stainless steel rail £485 previously quoted 15/05/19 item 51/19c

13. Approval of payment of £20 to cleaner prior to Village Day event

14. Approval of payment of £9 for plants used in the baskets outside the Parish Rooms prior to Village Day.

15. Reinstatement of OPEN SATURDAY MORNINGS

Every 2<sup>nd</sup> Saturday of the month starting 10<sup>th</sup> August at 1000hrs until 1200hrs. Free drinks available.

16. Correspondence
17. Planning Matters
18. Extraordinary Items
19. Next Agenda
20. Date and time of next Meeting