

# COVENHAM PARISH COUNCIL

## PARISH COUNCIL MEETING

Notice is hereby given that the next meeting of Covenham Parish Council will be held on **Thursday, 26<sup>th</sup> May 2022 at the Parish Rooms, Main Road, Covenham St Bartholomew LN11 0PF. Meeting starts after the conclusion of the Annual Parish Meeting.**



Mrs Nadine Must  
Parish Clerk  
19<sup>th</sup> May 2022

**Councillors are hereby summoned to attend**

### PUBLIC FORUM

**Members of the public are welcome to join the meeting for questions or comments prior to the start of the main agenda. This session will also include reports from Outside Bodies:**

- a) ELDC Ward Member
- b) LCC Ward Member
- c) Louth Rural Neighbourhood Policing Team

### AGENDA

#### **05/22/2-1 Record of Members Present and Apologies**

**05/22/2-2 To receive any Declarations of Interest on any item on the agenda - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests**

**05/22/2-3 Minutes from 11<sup>th</sup> May 2022 – to approve as a correct record the notes of the meeting and authorise the Chairman to sign the official minutes.**

#### **05/22/2-4 Council Matters**

- a) **Chair's Remarks – to receive any update**
- b) **Annual Review of Policies**
  - i. Standing Orders
  - ii. Financial Regulations
  - iii. Code of Conduct
  - iv. Environmental Policy
  - v. Health and Safety Policy
- c) **Safeguarding Vulnerable Persons Policy – to consider and adopt policy as drafted**
- d) **Complaints Procedure – to consider and adopt policy as drafted**
- e) **Clerk's Report and Communications Received**
- f) **Parish Newsletter – update and to consider adverts from local tradesmen**
- g) **Parish Noticeboards – to consider repair and maintenance**

#### **05/22/2-5 Parish Rooms**

- a) **Storage facility – discuss storage availability for hirers**
- b) **Cutlery and crockery – consider purchase for use by hirers**
- c) **Ceiling and windows works – update**
- d) **Purchase of A boards – to consider procurement for use at village events**
- e) **Summer bedding plants and planters – to consider quotation for plant display**

# COVENHAM PARISH COUNCIL

## 05/22/2-6 Finance and Budgets

- a) **2021-2022 AGAR** – to receive and note report from the Internal Auditor
- b) **2021-2022 AGAR** – to review and approve the Governance Statement
- c) **2021-2022 AGAR** – to review and approve the Accounting Statements
- d) **Payments** - to receive and resolve to accept payments for May 2022
- e) **Community Account** – update on bank mandate changes
- f) **Latest Receipts and Payments Monitoring** – for information

## 05/22/2-7 Community Amenities and Groups

- a) **St Barts Church** – to consider grant for the continued maintenance of the closed churchyard
- b) **St Mary's Church** – update
- c) **Eleemosynary Charity** - update
- d) **Covenham Village Volunteers** – update
- e) **Heritage Trail** - update

## 05/22/2-8 ELDC/LCC Services

- a) **ELDC** - roadsweeper
- b) **LCC**
  - i. Bridge over Poulton Drain – handrail post missing
  - ii. Footpath cleaning

## 05/22/2-9 Planning Matters

### (1) updates on applications.

- a) **N/218/00436/22** The Grange Bungalow, Yarburgh, - **approved**
- b) **N/037/00407/22 and N/037/00408/22** The Mill House – **no decision as yet**
- c) **N/037/00325/22** Owl House, Main Road, Covenham St Bartholomew – **approved**
- d) **N/037/00771/22** | Endeavour, Main Road, Covenham St Bartholomew Non-material amendment to that previously approved under planning permission ref no. N/037/1978/17 – **approved**
- e) **EN070008** - V Net Zero Pipeline - EIA Scoping Notification and Consultation – **no update**

### (1) Applications for consideration

- a) **N/038/01929/21 Ashdown Cottage**, Newbridge Lane, Covenham St Mary | outline erection of a dwelling
- b) **N/037/00435/22 The New Plough**, Main Road, Covenham St Bartholomew | Planning Permission - Change of use, conversion of, extension and alterations to existing former public house to form 2no. dwellings.
- c) **N/038/00724/22 | Holly Lodge, Main Road, Covenham St Mary** Section 73 application in relation to condition no. 2 (approved plans) previously imposed on planning permission ref. no. N/038/01864/19 for the erection of 1no. house with a detached triple garage.

## 05/22/2-10 Date of Next Meeting – Thursday, 4<sup>th</sup> August 2022, 7pm, Parish Rooms