

# COVENHAM PARISH COUNCIL

## PARISH COUNCIL MEETING

Notice is hereby given that the next meeting of Covenham Parish Council will be held remotely via Zoom on Friday 28<sup>th</sup> August 2020, at 7:00pm.

Councillors are hereby summoned to attend.

## AGENDA

### 8/20-1 Record of Members Present and Apologies

**8/20-2 To receive any Declarations of Interest on any item on the agenda** - in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests

**8/20-3 Minutes from 7<sup>th</sup> February 2020** – to approve as a correct record the notes of the meeting and authorise the Chairman to sign the official minutes at the next opportunity.

### 8/20-4 Council Matters

1. **Chairman's Remarks** – to receive any update
2. **Appointment of new clerk** –to confirm the appointment of the new parish clerk and approve the contract of employment
3. **Councillor Vacancies** - To receive written applications for the office of Parish Councillor and to co-opt to fill the existing vacancies
4. **Roles and responsibilities of Parish Councillors** - update
5. **Actions from Previous Meeting**
6. **New Website** - update
7. **Communications**

**8/20-5 Public Forum.** This session will also include reports from Outside Bodies:

1. **ELDC Ward Member**
2. **LCC Ward Member**
3. **Louth Rural Neighbourhood Policing Team**

### 8/20-6 Finance and Budgets

1. **To review the end of year finances and update**
2. **2019-2020 Annual Audit of Accounts** – to approve and sign the Certificate of Exemption
3. **2019-2020 Annual Audit of Accounts** – to review and approve the Governance Statement
4. **2019-2020 Annual Audit of Accounts** – to review and approve the accounting statements
5. **Payments**
  - i. **to receive and resolve to accept payments for August 2020**
    - a. Parish rooms Insurance £380.53
    - b. New Battery for defibrillator £207.00
    - c. Fire stop check £66.98
    - d. Grass cutting - invoice to be presented
    - e. Cleaning £20.00
  - ii. **To note invoices paid since last meeting under delegated powers in accordance with the Council's Financial Regulations**
    - a. LALC membership £139.33
    - b. Grass cutting £150.00
6. **St. Barts church years insurance**

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## **8/20-7 Community Amenities**

1. White lines on cold harbour lane
2. Paving issues on main road
3. Gutter cleaning on parish rooms
4. Yarburgh Village sign broken (already reported)
5. Parish bench at St Bart's needs refurbishment
6. Speeding through the village (find where speed sign is)
7. Insurance re St Bart's roof work (confirm insurance co is aware of the work to be done)

## **8/20-8 Planning Matters**

1. **To consider applications**
  - a. **N/037/01064/20 Haiths Farm, Main Road, Covenham St Bartholomew** - Planning Permission - Extension and alterations to the existing dwelling (which is a listed building) to provide a ground floor enlarged dining room, erection of a detached barn and construction of a menage
  - b. **N/037/01065/20 Haiths Farm, Main Road, Covenham St Bartholomew** - Listed Building Consent - Extension and alterations to the existing dwelling to provide a ground floor enlarged dining room, erection of a detached barn and construction of a menage
  - c. **N/037/01004/20 The Mill House, Main Road, Covenham St Bartholomew** - Listed Building Consent - Erection of 2 no. detached buildings each consisting of 3 no. en-suite hotel rooms in association with the existing restaurant
  - d. **N/037/01013/20 The Mill House, Main Road, Covenham St Bartholomew** - Planning Permission - Erection of 2 no. detached buildings each consisting of 3 no. en-suite hotel rooms in association with the existing restaurant which is a Listed Building
2. **Planning decisions update**

## **8/20-9 Date of Next Meeting – to be discussed**

*Mrs Nadine Must*

Parish Clerk

24 August 2020