

## COVENHAM PARISH COUNCIL

### The Minutes of the Meeting of The Joint Parish Councils of Covenham St Bartholomew and Covenham St Mary which took place on Tuesday 21st February 2017 at 7.00pm in the Parish Rooms, Main Road, Covenham St Bartholomew

#### AGENDA - Minutes

- 1 Appointment of Clerk for the meeting – Cllr Emma Cooling offered
- 2 Apologies for absence had been received from Cllrs Steve Beasley, Amanda Daniels, Colin Brader and David Buckley ELDC.
- 3 Declaration of interest – The Chairman declared an interest on any planning matters.
- 4 It was decided to approve the minutes of the meetings held on Monday 30<sup>th</sup> October 2016, Wednesday 16<sup>th</sup> November and Friday 20<sup>th</sup> January 2017 at the next meeting.
5. Chairman's update:
  - A full council meeting will be occurring tomorrow to set the budget.
  - An emergency flood warden is now required due to the resignation of Ian Fazakeley.
  - The Chairman stated that the snowdrops look beautiful in St Bart's churchyard – these were planted about 4-5 years ago.
  - The Chairman issued each councillor with a copy of the Standing Orders and Financial regulations for them to read and bring any questions to the next meeting.
6. Open Forum – there were no members of the public present.

David Mc Nally was present and gave the following update:

  - A referendum for the proposed whole unitary Authority will likely take place in September/October 2017 and not at May as there was a legal issue with having it on the same day as county council elections. More details about this will be issued during the year.
  - East Linsey are proposing a £5.00 per household increase on council tax. This will be known after the budget setting tomorrow.
  - Date on street lighting – some are being switched off at 12.00 midnight. The red sticker on the side of lampposts indicates that they will be switched off.
  - The Destination Bid was explained, this is where businesses who have business rates of 5,000 or above are levied at 1 and half percentage. The money raised is used for community events and works very well in Lincoln. This bid includes Malbethorpe, Skegness as well as Covenham, Alvingham and Tetney.
7. The Chairman reminded the councillors of the Code of Conduct and behaviour at Parish Council meetings and possible sanctions. The Chairman reminded councillors that they all had received a copy of the Code of Conduct upon joining the council.
8. A Financial update was given. The accounts are healthy, but a number of items of expenditure are required. Emma Cooling asked to sort out a mandate form to update signatures on the accounts.
9. Cllr Denney proposed that the payment of £55.00 to be paid to LALC, this was seconded by Cllr Tall. All were in agreement. All Cllrs have received the recent LALC booklet and Cllr Denney would like to go on a couple of the training courses they offer. Cllr Denney to email Terry the specific details of the courses required.

10. Improvements to the Parish rooms were discussed and the Community Building Access check summary of findings and the reasonable adjustments audit were reviewed. The council agreed that it would be useful to fully inspect the Parish Rooms in the daylight. Therefore it was agreed for as many as possible to attend the Parish Rooms on Friday 25<sup>th</sup> January 2017 at 10.00am.
11. Website Development – The village has an embryonic website. Chairman to take a selection of pictures of the village and will have them uploaded. Also the Chairman will have councillors listed on it. The website will be up and running by the end of April 2017. The Chairman will be attending further training on the website in Lincoln during March 2017.
12. Planning application for Mr D Burley. There were no objections to the proposed planning application. All councillors in agreement.
13. The Chairman has taken advice from LALC regarding the Job Description for the Parish Clerk and Responsible Officer and they are in line with current regulations. These posts to be advertised on the website.
14. Eleemosyary Charity update. The Chairman explained that another representative was required on this committee. The accounts for this charity are due to be audited in February 2017 and a request to see these has been made. The chairman to put up an advert on the noticeboard to see if anybody in the village would be interested in this.
15. The hiring terms of the Parish rooms were distributed to all councillors and confirmed that any Jubilee committee coffee mornings will be held for free. The Parish council request for speed restrictions on lampposts is still relevant and would like these to be put up as soon as possible. The Chairman to chase these.
16. The meeting closed at 8.45pm
17. The date of the next meeting to occur March/April 2017. The Chairman to confirm.