

**MINUTES OF A MEETING OF  
The joint PARISH COUNCIL of COVENHAM  
St. BARTHOLOMEW & COVENHAM St. MARY**

Held on the 23<sup>rd</sup> January 2018 at Covenham St. Bartholomew Parish Rooms

**Present:** - Councillors: E. Cooling (Chair) C. Denny  
P. Burd J. Field  
D. Tall D. Wiltshire  
C. Brader S. Booth (Clerk)

Public: - 6

**1/18. Chair's welcome**

- The Chair welcomed both Councillors and members of the public to the meeting and wished everyone a happy new year.

**2/18. Apologies for absence**

- Apologies were received in advance from Cllr Beasley and County Cllr Bridges due to other commitments. All in favour. Resolved to accept

**3/18. Declaration of Interest under Code of Conduct 2012**

- a) To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. *Cllr Burd – item 8/18, 10/18a*
- b)    To note dispensations given to any member of the Council in respect of the agenda items listed below. *None*

**4/18. Minutes of the previous meeting**

- Had been previously circulated. It was proposed by Cllr Wiltshire and seconded by Cllr Denny to accept the Minutes. All in favour. Resolved to accept minutes. These be adopted as a true record'.

**5/18. Appointment of Vice Chair**

- Cllr Denny was proposed to be Vice-chair by Cllr Wiltshire, seconded by Cllr Burd. All unanimously agreed. Cllr Denny accepted the position.

**6/18. Chair's update on matters outstanding**

- The Chair thanked the Parish Council for the donation of the Christmas tree for outside the Parish rooms.
- The Chair has received the resignation of Councillor Beasley. Clerk to inform the Monitoring Officer at ELDC.
- Cllr McNally (former ELDC ward member for Covenham) informed the meeting that funding had been given by himself and Cllr Mossop in 2015 to Covenham, Marschapel, Grainthorpe and Alvingham to purchase a mobile speed sign. The other 3 villages already share the sign and Covenham just need to complete the LRSP survey and buy fixing brackets then they can be included on the rota. Clerk to contact the respective Parish Clerks.

### **7/18. Co-option of Councillor**

- Due to ill health the resident was unable to attend this meeting but will come to the next meeting should the position still be available.

### **8/18. Open Forum**

Representatives from the COVCOM group presented a plan to purchase the Plough Inn which included selling the Parish rooms. The group want backing from residents and Council before moving ahead. An architect has looked at both the Parish Rooms and the Plough Inn land and stated residential properties could be built in both places. Grants can't be applied for to improve the Plough Inn until alternative ownership is found. COVCOM will pursue the community hub/village hall idea at other locations should the Parish rooms not be sold or the owner of the Plough Inn not want to sell. A consultation meeting to be held on 7<sup>th</sup> Feb. Concerns were raised about losing/selling a community asset (Parish Rooms) before the Plough was ready to use or without any guarantee it could be purchased. Village amenities have closed down due to lack of use so who do the group think would use the new facility? Parish Rooms are owned by the Parish Council according to the deeds. It was agreed the plan would go on the next agenda for further discussion.

A resident commented that the agenda was not on the notice board 3 days before the meeting, the Clerk had sent the agenda to the Councillors 7 days before the meeting however it had not been placed on the notice board until 2 days before, Cllr Cooling apologised for this.

The resident stated that not everyone knows about the website and that Cllr names are not on the notice board – Clerk is in the process of updating names for the notice board and the website has only “gone live” this year. Minutes have always been put on the notice board however the Transparency Act says minutes should be displayed publically which the Council is adhering to by posting them on the website.

### **9/18. To receive reports from**

- LCC - Cllr Bridges had asked via the Clerk if the Parish Council could inform him of any problems with internet broadband supply and mobile signals. Most Cllrs reported a problem with a couple not having any issues. Clerk to respond to Cllr Bridges.
- ELDC – no report
- Outside representatives – Mr Aldridge informed the Council that he was no longer able to be the Flood Warden or Police panel representative. Cllr Wiltshire proposed Cllr Field take the Flood Warden post, seconded by Cllr Burd, position accepted by Cllr Field. Police panel representative to go on next agenda.

### **10/17. Planning matters**

*\*\*All applications comments are available to view at [www.e-lindsey.gov.uk](http://www.e-lindsey.gov.uk)*

#### **a) To consider the following planning applications**

N/037/01978/17	Mr Near	<i>Awaiting comments.</i>
N/037/02346/17	Thomas Centre	<i>Support</i>
N/038/00069/18	Mr/s C. Denny	<i>Awaiting comments.</i>

*Cllr Denny stated that he would not be commenting on application N/038/00069/18 due to an interest.  
Cllr Burd stated that he would not be commenting on application N/037/01978/17 due to an interest.*

#### **b) To receive planning decisions**

N/038/01932/17	Mr Roberts	<i>Approved</i>
----------------	------------	-----------------

**11/18. Correspondence**

LALC - Second homes survey. *It was agreed by all not to complete the survey as the information need was not available to Parish Councillors.*

**12/18. Parish Council matters**

- a) Parish Rooms – Cllr Aldridge (ELDC) stated grants were available to improve the Parish Rooms. Clerk to get quotes for surveyor. Funds have been set aside specifically for improvements to the Parish Rooms. Cllr Denny to update on building quotes at next meeting.
- b) Website and transparency fund – LALC holding a Transparency fund drop in event 1<sup>st</sup> Feb 11.30-1.30pm, Cllr Burd to attend. Policies to be uploaded.
- c) Mobile speed signs – Cllr Burd and Cllr Denny volunteered to move the sign as needed. Cllr Burd proposed going ahead with the survey and bracket purchase, seconded by Cllr Field. All in favour.
- d) The Plough building – Cllr Burd has drafted a reply to the Enforcement team at ELDC, he will circulate it to Councillors for approval before sending.
- e) Dog bin signs – Clerk to ask dog warden for dog waste signs. Cllr Denny proposed buying a litter bin to be located at the notice board on Main Rd, seconded by Cllr Wiltshire. All in favour. Cllr Cooling agreed she would buy the bin and empty the bin.
- f) Recycling area/bottle bank – Recycling facilities available at Alvingham which parishioners already use.
- g) Policy adoption – All policies approved and adopted. Proposed to accept policies by Cllr Field, seconded by Cllr Burd. All in favour.
- h) Adoption of phone box – Cllr Denny volunteered to look into the BT adopt a phone box scheme with the view to possibly putting a defibrillator in it.

**13/18 Financial matters**

- a) Financial update – Payment received of £41 for hall hire invoices.
- b) Bills for payment on 23<sup>rd</sup> Jan 2018
  - LALC overdue invoice           £ 8.00p
  - Clerk's salary and expenses   £180.00p + £ 6.50p

Proposed by Cllr Burd and seconded by Cllr Denny. 'These sums be paid'.

*Carried unanimously*

- c) Bank mandate form – Letter received from Barclays stating mandate still not completed.

**14/18. Extraordinary items (for information purposes only)**

Cllr Denny to report all potholes in the parish.

**15/18. Next agenda**

COVCOM plan, Police panel representative, St Barts churchyard trees.

**16/18. Dates for next meeting**

Tuesday 13<sup>th</sup> March 2018

**17/18. COUNCIL'S OPTION OF CLOSED SESSION**

- Council decided to go into closed session. Meeting finished at 9.15pm.