

**MINUTES OF A MEETING OF
The joint PARISH COUNCIL of COVENHAM
St. BARTHOLOMEW & COVENHAM St. MARY**

Held on the 27th November 2018 at Covenham St. Bartholomew Parish Rooms

Present: - Councillors: E. Cooling (Chair)
J. Firth D. Wiltshire S. Booth (Clerk)

Public: - 7

102/18. Chair's welcome

- The Chair welcomed both Councillors and members of the public to the meeting and explained the building was non- smoking building and where the fire exits were in an emergency.

103/18. Apologies for absence

- Apologies were received from Cllr Bridges (County Cllr) and Cllr Buckley (Dist. Cllr) due to work commitments. Cllr Field was absent.

104/18. Declaration of Interest under Code of Conduct 2012

- a) To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. *Cllr Wiltshire – items 109/18 & 112/18e, Cllr Firth item 112/18aii*
- b) To note dispensations given to any member of the Council in respect of the agenda items listed below. *None*

105/18. Minutes of the previous meeting

- Had been previously circulated. Amendment to item 96/18f to read “Council not quorate so deferred to later meeting. It was proposed by Cllr Wiltshire and seconded by Cllr Firth to accept the Minutes. All in favour. Resolved to accept minutes. These be adopted as a true record’.

106/18. Chair's update on matters outstanding

Cllr Burd and Cllr Tall have tendered their resignations from the Parish Council effective immediately. Clerk informed ELDC.

Thanks offered to Mr Aldridge for conducting Remembrance service at St Barts Church, it was well attended.

Thanks offered to Laura Clark for displaying information about the village soldiers.

Removal of elm trees in St Barts to take place mid -January.

Thanks offered to Cllr Firth for organising the initial phase of the renovation work on the parish rooms.

Meeting with Chris Panton, senior planning officer at ELDC cancelled, to be rearranged.

Issues with website access still, all information can be found on noticeboard.

107/18. Open Forum

Resident mentioned about speeding vehicles, advised that speed sign brackets have now arrived and will be installed.

Resident complained about public footpath between Grange Lane and Birketts Lane being blocked by barbed wire and impassable at one end. Clerk to contact Countryside dept, LCC.

Resident complimented Parish Council on the renovation work to date on the Parish Rooms. Asked about the flood warden as part of village is in flood zone 3. He commented that the website was out of date, the gate going into churchyard was broken and streetlight not working. Clerk advised to get column number then it can be reported.

108/18. To receive reports from

- a) LCC - No report.
- b) ELDC – No report.
- c) Outside representatives – No report

109/18. Co-option of Councillor

Mrs Alyson Wiltshire was interviewed by Councillors. Cllr Firth proposed and Cllr Cooling seconded accepting Mrs Wiltshire onto the Parish Council. Acceptance of office, GDPR and pecuniary interest forms were given to Mrs Wiltshire to complete. **Cllr A. Wiltshire joined the Council immediately.**

110/18. Planning matters

**All application comments are available to view at www.e-lindsey.gov.uk*

***Applications may not be discussed at meetings due to deadlines and lack of internet connection to allow plans to be viewed*

- a) Planning applications received

N/037/01957/18	Chapel Lane (amendment)	No objections
N/037/02103/18	Grange Lane	No objections
- b) Planning decisions received

111/18. Correspondence

LCC - Emergency Text Alert System*

*Cllr Wiltshire and Cllr Cooling volunteered to be primary/secondary contacts respectively, all in favour. Clerk to inform LCC.

112/18. Parish Council matters

a) **Parish Rooms** – Invoice for work completed received, proposed to make payment by Cllr Wiltshire, seconded by Cllr Cooling, all in favour.

Quote for fence received 2 further quotes needed.

Cllr Wiltshire to approach neighbour to discuss emergency exit in boundary fence on left side of parish rooms.

Clerk contacted LCVS regarding funding options. Evidence of need is required before proceeding with grant applications.

b) **Website** – Information to be updated and items not relevant to Parish Council to be deleted.

c) **Mobile speed signs** – Speed sign brackets received, to be installed before February. Cllr Wiltshire agreed to collect sign from neighbouring parish in line with the rota.

d) **Retention of the phone box/defibrillator** – Discussion on defibrillator. Clerk and Cllrs to chase up Mr Denny for information he had collected whilst he was on the Council. Cllr Wiltshire proposed continuing with the defibrillator project, seconded by Cllr Firth, all in favour.

Members of the Jubilee Committee suggested they may be able to help with the maintenance costs.

e) **Eleemosynary Charity** – Dealt with in closed session.

f) **To discuss white lines within the village** – To be deferred to next meeting.

113/18 Financial matters

a) Financial update – Circulated previously electronically.

b) Bills for payment on 27/11/18

- Clerk's salary and expenses	£ 185.70p
- Cleaners fee	£ 20.00p
- KR Property Maintenance	£1600.00p
- Key cutting (J. Firth)	£ 9.00p
- Cleaning products (D. Wiltshire)	£ 23.60p

c) Bank balance – As per latest bank statement 24th October 2018

Current account £ 6640.89

Saving account £ 5343.98

Proposed by Cllr Firth and seconded by Cllr Wiltshire. 'These sums be paid'.

Carried unanimously

114/18. Extraordinary items (for information purposes only)

Request received from St Barts churchyard committee for permission to temporarily install solar lights along the path to the church. Committee to hold all responsibility for the installation, maintenance and removal of the lights. All agreed.

Cllr Firth agreed to purchase the Christmas tree, Cllr Wiltshire proposed to spend up to £60 on the tree, seconded by Cllr Firth, all in favour.

115/18. Next agenda

Precept, Fence quote, White lines, land encroachment,

116/18. Dates for next meeting

Tuesday 22nd January 2019, in the Parish Rooms at 7pm.

Meeting finished at 8.20pm

117/18. COUNCIL'S OPTION OF CLOSED SESSION

- Council decided to go into closed session.
Eleemonysary Charity report was NOT received.
Cllr Wiltshire nominated as trustee to Eleemonysary Charity, proposed by Cllr Firth, seconded by Cllr Cooling, all in favour.

Meeting closed at 8.25pm.