

**MINUTES OF A MEETING OF  
The joint PARISH COUNCIL of COVENHAM  
St. BARTHOLOMEW & COVENHAM St. MARY**

Held on the 16<sup>th</sup> October 2018 at Covenham St. Bartholomew Parish Rooms

**Present:** - Councillors: E. Cooling (Chair)  
J. Firth D. Wiltshire S. Booth (Clerk)

**Public:** - 1 + County Cllr Bridges

**87/18. Chair's welcome**

- The Chair welcomed both Councillors and members of the public to the meeting and explained the building was non- smoking building and where the fire exits were in an emergency.

**88/18. Apologies for absence**

- Apologies were received from Cllr Burd and retrospectively from Cllr Field due to other commitments and Dist. Cllr Buckley due to work commitments. Cllr Wiltshire proposed accepting Cllr Buckley's apology and not accepting the other apology, seconded by Cllr Firth, all in favour.

**89/18. Declaration of Interest under Code of Conduct 2012**

- a) To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. *None*
- b) To note dispensations given to any member of the Council in respect of the agenda items listed below. *None*

**90/18. Minutes of the previous meeting**

- Had been previously circulated. It was proposed by Cllr Wiltshire and seconded by Cllr Firth to accept the Minutes. All in favour. Resolved to accept minutes. These be adopted as a true record'.

**91/18. Chair's update on matters outstanding**

Employed a new cleaner, who worked hard and did a good job. First open morning held, leaflets produced by Cllr Cooling and distributed by Cllr Wiltshire and Cllr Denny. Thanks offered to Cllr Wiltshire for hosting the open morning.

Unfortunately Cllr Denny has tendered his resignation from the Parish Council effective immediately. Clerk to inform ELDC. Cllr Cooling formally recognised the effort and time Cllr Denny has given to the Parish Council and offered formal thanks to him for his service.

**92/18. Open Forum**

A resident commented that it was unfortunate to have lost another Parish Councillor. He didn't understand why the parish council would want to out-source the running of the website. He commented that not everyone was on the internet and asked why all Cllr phone numbers were not on the notice board, the Council responded by saying all communication should be made via the Clerk and her contact details were on both notice boards and the website, if the Clerk was unavailable then an answerphone message could be left and the Clerk would respond. He asked why the dyke was on the agenda when the problem had already been resolved, the Council informed him that

the dyke was requested to be added to the agenda at the last meeting which was before the problem had been rectified. The resident is also a committee member of the Lindsey Marsh Drainage Board and when speaking about the dyke he said “the chances of the dyke flooding is zilch”. Remembrance Day service to be held on Sunday 11<sup>th</sup> November at 12pm. Mr Aldridge offered to purchase the wreath with an invoice to be passed to the Parish Council. All agreed. The resident was concerned about parish finances with a lot already having been spent from the precept. He was reassured that the finances were healthy. Resident has spoken with PC Precious about 3 vehicles seen in the area. Up to date police phone numbers to be put on the notice board.

### **93/18. To receive reports from**

a) LCC - Potholes have been filled apart from near Peartree Lane. Cllr Bridges to investigate and to contact Highways about the surface of Cold harbour Lane.

Planning meeting with Chris Panton from ELDC planning dept. to be held on 24<sup>th</sup> Oct in the Parish Rooms, delegates from Covenham PC, Utterby PC, Nth Cockerington and Sth Cockerington to attend. Brexit meeting postponed until late November.

LCC have invited the local MP's to a meeting next Friday, 3 MP's have confirmed.

Cllr Firth asked about the land ownership outside Lynwood House. Cllr Bridges reported that land registry would be the best place approach. Clerk to ask Cllr Denny for the information he has already acquired.

b) ELDC –No report.

c) Outside representatives – no report.

### **94/18. Planning matters**

*\*All application comments are available to view at [www.e-lindsey.gov.uk](http://www.e-lindsey.gov.uk)*

*\*\*Applications may not be discussed at meetings due to deadlines and lack of internet connection to allow plans to be viewed*

#### **a) Planning applications received**

N/037/01957/18 Chapel Lane Agree with planning officer comments

#### **b) Planning decisions received**

N/038/01460/18 Whispers, Newbridge Lane Approved

N/038/01471/18 Southfield Fm Approved

N/037/01723/17 Ramsden (Moat Farm) Refused by planning inspectorate

### **95/18. Correspondence**

LCC - Winter self-help and mutual aid

### **96/18. Parish Council matters**

a) **Parish Rooms** – Quotes received considered, Proposed to go ahead with quote no.1 for phase 1 by Cllr Wiltshire, seconded by Cllr Cooling, all in favour. Cllr Firth to project manage.

Boundary fence with Field View discussed. Neighbour asked if would allow emergency fire exit in fence but it was refused. A proposal was made to move the boundary fence 4' to the end of the parish building and continue diagonally with the 4' returned at opposite end. Cllr Cooling to ask neighbour on the other side if they would agree to a fire exit being installed in the boundary fence if the shed was removed, patrons could then pass along the passage way at the side of their property. Cllr Firth to get quote for boundary fencing and for fire door at front of parish rooms.

Hall hire agreement – add “respect should be given to neighbours at all times with regard to noise generated”. Proposed to accept with amendment by Cllr Firth, seconded by Cllr Wiltshire, all in favour.

b) **Planning meeting questions** – A list of questions to be compiled for Senior Planning Officer, Chris Panton to respond to at the meeting on 24<sup>th</sup> October.

c) **Website** – Cllr Cooling agreed to maintain the website, Clerk to ask LCC for new passwords and how to access the site.

- d) **Mobile speed signs** – Cllr Wiltshire and Cllr Firth agreed to put the brackets up once arrived and to be the point of contact with the other parishes for removal and collection of sign. Clerk to inform other parishes.
- e) **Retention of the phone box/defibrillator** – Clerk to ask Cllr Denny for all information he has gathered so far. Cllr Firth to take on the research.
- f) **Eleemosynary Charity** – A letter of resignation from Dr Ballantyne has been received and accepted, resignation also received from Cllr Denny also accepted. Cllr Wiltshire nominated to be the Parish Council trustee, proposed by Cllr Cooling, seconded by Cllr Firth, all in favour.
- g) **Information Commissioners Office renewal** – All agreed to renew the registration. Proposed by Cllr Wiltshire, seconded by Cllr Cooling, all in favour.
- h) **Anglian Water dyke** – The dyke has been cleared to an excellent standard by Lindsey Marsh Drainage board however Clerk to request a schedule of regular clearing.
- i) **Remembrance Wreath** – See item 92/18

### **97/18 Financial matters**

#### a) Bills for payment on 16/10/18

- Clerk's salary and expenses	£ 185.70p
- ICO registration	£ 40.00
- Unipart dorman (speed sign brackets)	£ 154.80
- Cleaners fee	£ 20.00

Proposed by Cllr Cooling and seconded by Cllr Wiltshire. 'These sums be paid'.

*Carried unanimously*

### **98/18. Extraordinary items (for information purposes only)**

Many thanks offered to John, Barbara, Tom and Phil for their contribution to the open Morning. Questions and ideas were forth coming and well received. Residents asked for more 30mph signs through the village, beware horses and speed camera signs. Large tractors are damaging the pavements. Cllr Cooling to get thank you card and gift for Barbara for planting the flowers outside the parish rooms over last few years, Cllr Cooling to take over the job. Cllr Firth agreed to purchase the Christmas tree for outside the Parish Rooms on behalf of the Parish Council. Next open morning 27<sup>th</sup> Oct 10am-12pm. To be advertised via A - board outside parish rooms. Due to the continued problems with Barclays bank, it was agreed to look into changing banks to HSBC.

### **99/18. Next agenda**

Co-option of Councillors. Alleged land encroachment.

### **100/18. Dates for next meeting**

Tuesday 27<sup>th</sup> November 2018

Tuesday 22<sup>nd</sup> January 2019, in the Parish Rooms at 7pm.

### **101/18. COUNCIL'S OPTION OF CLOSED SESSION**

- Council decided not to go into closed session. Meeting finished at 9.50pm.