

**MINUTES OF THE ANNUAL MEETING OF**  
**The joint PARISH COUNCIL of Covenham St. Bartholomew and**  
**Covenham St. Mary.**

Held on Tuesday 1<sup>st</sup> May 2018 at Covenham St Bartholomew Parish Rooms.

**Present:-** Councillors: E. Cooling C. Denny  
P. Burd D. Tall  
D. Wiltshire J. Firth  
S. Booth (Clerk)

**Public:-** 2 + County Cllr Bridges

**CHAIR'S WELCOME AND APOLOGIES**

- The Chair welcomed everyone to the meeting and explained that it was a no smoking building and where the fire exits and extinguishers were located. Apologies were received in advance from Cllr Field due to work commitments. Proposed to accept the apologies by Cllr Denny, seconded by Cllr Wiltshire, all in favour to accept, resolved to accept apologies.  
*Cllr Brader was absent for the second time without sending apologies.*

**ELECTION OF CHAIR**

- *Cllr Bridges took over the responsibility of running the meeting for the election of the Chair.* Cllr Cooling was asked if she would continue as Chair. There were no other nominations. All in favour, Cllr Cooling accepted the position.

**ELECTION OF VICE CHAIR**

*Cllr Cooling chaired the meeting again after re-election.*

- Cllr Denny was asked if he would continue as Vice Chair. There were no other nominations. All in favour, Cllr Denny accepted the position.

**DECLARATIONS OF ACCEPTANCE OF OFFICE**

- Cllr Cooling signed the Chair's Declaration of Office form.

**MINUTES OF THE LAST MEETING HELD ON 30<sup>TH</sup> MAY 2017**

- Minutes had been previously circulated. Cllr Cooling proposed the minutes as a true and accurate recording of the meeting. No other Councillor present was also present at last year's ACM. Resolved to accept minutes.

**MEMBERS CODE OF CONDUCT**

- The Code of Conduct adopted in 2012 was re-issued. Cllr Denny proposed to accept the Code, seconded by Cllr Burd. Vote taken all in favour, resolved to accept Code of Conduct.

### **ANNUAL REVIEW OF POLICIES**

- All of the Council policies were circulated prior to the meeting and reviewed by Cllrs. Cllr Wiltshire proposed accepting all of the policies, seconded by Cllr Denny. Vote taken, all in favour. Resolved to accept all policies. The current Standing Orders and Financial Regulations were accepted with the proposal to review them at the next meeting. This was agreed.
- Planning sub-committee to remain the same with Cllr Wiltshire, Cllr Burd and Cllr Denny being members and other Councillors welcome to join. Proposed to remain the same with all comments going to all Councillors by Cllr Wiltshire, seconded by Cllr Denny. All in favour.

### **ANNUAL REPORT FROM ELEEMONOSARY CHARITY**

- Cllr Denny is the Parish Council representative on the Trustee board. Bank Account figures were not fully available however current balances stand at £318 in St. Mary's ecclesiastical account, £1958 in the Eleemosary current account, £5,013 in Eleemosary savings account. Fuel grant payments of £1,050 were made.
- 50% of money received goes into the St. Mary's ecclesiastical account and 50% to the Eleemosary account.
- Trustees made an amendment to the constitution clause on the purpose of the charity. It now includes both St. Bartholomew and St. Mary's rather than just St. Bartholomew's. This amendment now allows events to be run for the benefit of residents in both villages rather than solely St. Bartholomew's residents.
- An event for both villages will be arranged now the amendment has been made.
- How residents qualify for funding was raised, Cllr Denny assured the Council the Trust use judgement and local knowledge before releasing funds.

### **PROGRAMME OF MEETINGS**

- Cllr Burd proposed keeping the meeting schedule the same, with meetings held 6-8 weekly, actual dates to be decided at each meeting, to be held in the Parish Rooms at 7pm, seconded by Cllr Tall, all in favour, resolved to keep meeting schedule the same.

### **OPEN FORUM**

- Resident addressed the Council regarding serious flooding issues on Newbridge Lane. Health and Safety issues were particularly mentioned with emergency services potentially unable to reach houses on the lane due to being cut off by flood water. Drainage is not up to standard and regularly floods yet more housing has been approved. The Council reassured the resident that comments about flooding and drainage were submitted to the planning department. It was suggested that District Councillor Buckley and Chris Panton, Senior Planning Officer at ELDC were written to expressing concerns.

Meeting closed at 8.05pm