

**MINUTES OF A MEETING OF
The joint PARISH COUNCIL of COVENHAM
St. BARTHOLOMEW & COVENHAM St. MARY**

Held on the 22nd January 2019 at Covenham St. Bartholomew Parish Rooms

Present: - Councillors: E. Cooling (Chair) A. Wiltshire
J. Firth D. Wiltshire S. Booth (Clerk)

Public: - 3

1/19. Chair's welcome

- The Chair welcomed both Councillors and members of the public to the meeting and wished them a happy new year. The Chair explained the building was non- smoking building and where the fire exits were in an emergency.

2/19. Apologies for absence

- Apologies were received from Cllr Bridges (County Cllr) due to work commitments.

3/19. Declaration of Interest under Code of Conduct 2012

- a) To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. *All members item 11a, Cllr Firth item 11bi.*
- b) To note dispensations given to any member of the Council in respect of the agenda items listed below. *Dispensation given to all Councillors for item 11a*

4/19. Minutes of the previous meeting

- Had been previously circulated. It was proposed by Cllr D. Wiltshire and seconded by Cllr A. Wilshire to accept the Minutes. All in favour. Resolved to accept minutes. These be adopted as a true record'.

5/19. Chair's update on matters outstanding

Thanks offered to Cllr Firth and Cllr D. Wiltshire for purchasing and putting up the Christmas tree. An email received from Barbara Salter saying thank you for the gift and card she had received upon her retirement from many years of supplying and planting the flowers in the planters at the front of the Parish Rooms.

Thanks offered to Cllr Firth for the work he has overseen on the Parish Rooms over the Christmas period including a new Yale lock on the front door and the a new back door.

After last meeting an officer from Countryside dept. visited the blocked public footpath between Grange Lane and Birkett's Lane. Clerk to ask for update.

6/19. Open Forum (max 3 mins/person)

A resident had arranged with the local police constable to attend meeting and explain the community speed watch scheme.

Complaint received from resident that the agenda wasn't on the notice board 3 clear days before meeting. It was on the website in time and went on the notice board a day later.

A resident asked who to contact to report a builders sack hanging in a tree on Ing's Lane.

A resident mentioned that a street light he had reported several months ago still not repaired.

7/19. To receive reports from

- a) LCC - No report.
- b) ELDC – No report.
- c) Outside representatives – Report from PC Precious to be received when he can attend. *See below.

8/19. Co-option of Councillor

Mr Chris Denny was interviewed by Councillors. Cllr D. Wiltshire proposed and Cllr A. Wiltshire seconded accepting Mr Denny onto the Parish Council. Acceptance of office, GDPR and pecuniary interest forms were given to Mr Denny to complete. **Cllr Denny joined the Council immediately.**

9/19. Planning matters

**All application comments are available to view at www.e-lindsey.gov.uk*

***Applications may not be discussed at meetings due to deadlines and lack of internet connection to allow plans to be viewed*

- | | | |
|--|-------------|---------------|
| a) <u>Planning applications received</u> | | |
| N/037/01957/18 | Chapel Lane | |
| N/037/02103/18 | Grange Lane | No Objections |
| b) <u>Planning decisions received</u> | | |
| N/037/01957/18 | Chapel Lane | Approved |
| N/037/02103/18 | Grange Lane | Approved |

10/19. Correspondence

ELDC - Data Protection & GDPR training

*PC Precious arrived at 7.20pm, it was agreed to allow him to make his report immediately. Operation Highjump conducted into local burglaries, none in Covenham, none committed since 23/12/18. 3 males detained in South Yorkshire linked with burglaries in Humberside. Lincolnshire police investigating them for links to local burglaries. Drop in clinic can be arranged for local residents to attend where a police colleague will give advice and reassurance to public, home security checks can also be arranged. A community speed watch scheme is running in other local parishes. 3 volunteers needed, training given by PC Precious, equipped with hi-vis jacket, signage and radar gun. Information collected on speeding vehicles goes to LRSP who send letter to driver/owner informing them they have been caught speeding but it won't be enforced. If caught second/third time further letter sent then visit made by PC Precious advising the driver about driving behaviour. Approx costs £400 including radar gun, signage and hi-vis jackets. Sites chosen by volunteers risk assessed by PC Precious, volunteers choose when and which designated site to go to. Radar gun calibrated by police annually. If approached by drivers, volunteers to give them letter stating what they are doing and why. PC Precious to provide information and equipment list. Clerk to request an Archer survey be carried out by LRSP. PC Precious left the meeting at 8pm.

11/19. Parish Council matters

- a) **Precept** – Debate and discussion on precept. Cllr D. Wiltshire proposed £3550, seconded by Cllr Firth, all in favour. Clerk to inform ELDC.
- b) **Parish Rooms** – i) Boundary fence- Cllr Firth did not take part in the discussion/ vote, 3 quotes received, Cllr D. Wiltshire proposed accepting the lowest quote, seconded by Cllr Denny. All in favour.

ii) Further work – 3 damp proof course quotes received although agreed 1 more quote needed so identical job being quoted for. Grants would need to be sought in order to pay for damp proofing. 1 quote received for a new fire door to be created at front of building, 2 more quotes needed.

c) **Mobile speed signs** – Speed sign brackets received, to be installed before February. Cllr Wiltshire agreed to collect sign from neighbouring parish in line with the rota. An additional fee has been received for £27.75 from Grainthorpe Parish Council to cover the balance between grant received and the actual cost of the sign split between the 4 villages. Grainthorpe paid Covenham's share originally due to Covenham not being ready. Cllr D. Wiltshire proposed paying the fee, seconded by Cllr Firth, all in favour.

d) **Retention of the phone box/defibrillator** – Discussion on defibrillator and maintenance costs. Cllr D. Wiltshire proposed siting the defibrillator on the Parish Room wall rather than at the telephone box due to electricity supply, visibility and ease of access. Cllr D. Wiltshire to get 3 quotes from electricians to install.

e) **Eleemosynary Charity** – Cllr D. Wiltshire proposed Cllr Denny for the position of trustee, seconded by Cllr A. Wiltshire, all in favour. Cllr Denny accepted the position.

f) **To discuss white lines within the village** – Cllr Firth suggested asking Highways for white lines on all bends through the village for road safety. Clerk to contact County Cllr Bridges and Highways.

g) **To discuss possible land encroachment/boundary issues** – Planning enforcement complaint form to be completed for 2 possible boundary issues.

h) **To discuss hiring Parish Rooms to Community Lincs for a cluster meeting, Spring 2019** – More information needed, deferred to next meeting.

12/19 Financial matters

a) Financial update – Circulated previously electronically.

b) Bills for payment on 22/01/19

- Clerk's salary and expenses	£ 248.70p
- Christmas Tree	£ 47.00p
- Yale lock/ additional keys	£ 38.50p

c) Bank balance – As per latest bank statement 24th Dec 2018

Current account £ 6002.60

Saving account £ 5346.64

Proposed by Cllr D. Wiltshire and seconded by Cllr C. Denny. 'These sums be paid'.

Carried unanimously

13/19. Extraordinary items (for information purposes only)

Flyer to go to residents informing them precept increasing and why, inviting residents to open morning with Cllrs and police (Clerk to ask PC Precious if Jason Kwee is available on a Saturday morning) and to ask about community use of the parish rooms.

Clerk to attend an excel training event. Clerk to arrange meeting with Chris Panton (ELDC) during half term.

14/19. Next agenda

Fire door quote, White lines, budget figures, Community Speed Watch scheme.

15/19. Dates for next meeting

Thursday 7th March

Thursday 4th April, in the Parish Rooms at 7pm.

16/19. COUNCIL'S OPTION OF CLOSED SESSION

- Council decided not to go into closed session. Meeting closed at 9.20pm.