

**MINUTES OF A MEETING OF
The joint PARISH COUNCIL of COVENHAM
St. BARTHOLOMEW & COVENHAM St. MARY**

Held on the 26th June 2018 at Covenham St. Bartholomew Parish Rooms

Present: - Councillors: E. Cooling (Chair) C. Denny (Vice Chair)
P. Burd J. Firth
D. Tall D. Wiltshire
S. Booth (Clerk)

Public: - 1

57/18. Chair's welcome

- The Chair welcomed both Councillors and members of the public to the meeting and explained the building was non- smoking building and where the fire exits were in an emergency.

58/18. Apologies for absence

- Apologies were received from Cllr Field due to work commitments. Cllr Wiltshire proposed accepting the apology, seconded by Cllr Denny. Cllr Brader also sent apologies however the Cllrs voted 5 against accepting Cllr Brader's reason for absence and 1 in favour. Resolved not to accept Cllr Brader's apologies reason for absence.

59/18. Declaration of Interest under Code of Conduct 2012

- a) To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. *Cllr Cooling item 66/18f*
- b) To note dispensations given to any member of the Council in respect of the agenda items listed below. *None*

60/18. Minutes of the previous meeting

- Had been previously circulated. It was proposed by Cllr Denny and seconded by Cllr Tall to accept the Minutes. All in favour. Resolved to accept minutes. These be adopted as a true record'.

61/18. Chair's update on matters outstanding

- There were no outstanding matters to be addressed.

62/18. Open Forum

A resident commented that the District Cllrs name was not on the notice board – Clerk to rectify this. The Plough Inn planning application will be heard at the planning committee on 5/7/18. The resident will be speaking at the hearing. The resident stated that the minutes from March 2018 indicated that the Plough plan discussion would be deferred to a later date yet that had not happened, however Cllr Cooling explained that the minutes quite clearly refer to the COVCOM plan for the Plough and NOT the planning application being heard on the 5/7/18. This has also been explained previously via email to the resident.

Parish rooms garden needs clearing and weeding. Cllr Wiltshire and Cllr Cooling offered to do this.

b) **Standing Orders and Financial Regulations** – Clerk to research LALC website for current regulations. Cllr Wiltshire proposed a separate meeting to discuss and compare regulations, seconded by Cllr Denny, all in favour. Resolved separate meeting to be arranged.

c) **Website** – Public to be asked via website and notice board if they have pictures/photos of the villages to share to be put on the website. Photos of past events, Covenham history or the churches etc.

d) **Mobile speed signs** - Cllr Denny to mark street lights on map and send to Clerk for inclusion in survey application. £40 survey fee to be signed so application can be processed. All in favour.

e) **Retention of the phone box/defibrillator** – Cllr Denny still waiting for company who owns the phone box to contact him.

f) **Churchyard maintenance** – Branches and trimmings from the hedging and trees have been left on the ground but it is unknown who has cut the hedges. Parish Council are responsible for the churchyard maintenance. Last year the churchyard was over budget. Cllrs to meet at St Mary's churchyard to decide what is needed to be done and frequency, then to be put out to tender.

2 Ash trees in St Barts have TPO's on them but need to be removed. An exemption has been applied for. 3 quotes received from tree surgeons to remove the trees. Cllr Wiltshire proposed the cheapest quote of £600, seconded by Cllr Denny, all in favour. Clerk to contact the tree surgeon and ask if the quote price could be held until the exemption has been approved.

Invoice received from current grass cutting contractor for 3 cuts and 1 application of weed killer. All in favour of making payment except Cllr Cooling who did not participate in the discussion.

g) **Litter bin purchase** – Cllr Cooling has priced up litter bins. A freestanding bin is approx. £94, or £350 for a ground anchored bin. Discussion decided Cllr Cooling to research a letter bin to attach to a post.

h) **Bus shelter** – Cllr Wiltshire suggested 2 bus shelters for 1 in each village heading south towards Louth. Resident safety is paramount, school children have to stand on corners to get bus to school and in the rain. Clerk to research bus shelter grants.

i) **Eleemosary Charity accounts** – Dr Ballantyne preparing summary accounts for Poor's allotment fund and is chasing up the accountant for the Eleemosary Charity account.

j) **Summer Fete** – Cllr Denny proposed supporting the fete financially in principle however copies of paid invoices must be supplied before contribution is made, seconded by Cllr Tall, all in favour.

Resolved to donate an amount yet to be determined after the event on production of paid invoices.

A stall to promote the Parish Council to be run by Cllr Denny, Cllr Wiltshire and Cllr Cooling.

Information boards to be supplied by Cllr Cooling displaying Cllr names, Parish Council responsibilities, on-going matters, contact information etc. 2nd board to have post-it notes available for residents to write down what they would like to see within the village and suggestions on what the Parish Council could help with.

67/18 Financial matters

a) Financial update - Previously circulated.

b) Bills for payment on 26th June 2018

Clerk's salary and expenses	£240 + £13.29
Churchyard grass cutting	£154.00
LRSP (speed sign survey)	£ 40.00
LALC invoice	£ 8.50 (paid 6/6/18)
Zurich Insurance	£ 380.53 (paid 6/6/18)

Proposed by Cllr Burd and seconded by Cllr Firth. 'These sums be paid'.

Carried unanimously

68/18. Extraordinary items (for information purposes only)

69/18. Next agenda

Churchyard maintenance, sign for Birkett's Lane – No lorries,

70/18. Dates for next meeting

Thursday 6th September 2018.

71/18. COUNCIL'S OPTION OF CLOSED SESSION

- Council decided not to go into closed session. Meeting finished at 9.15pm.