

MINUTES OF THE ANNUAL MEETING OF
The joint PARISH COUNCIL of Covenham St. Bartholomew and
Covenham St. Mary.

Held on Wednesday 15th May 2019 at Covenham St Barholomew Parish Rooms.

Present:- Councillors: E. Cooling
D. Tall
D. Wiltshire
S. Booth (Clerk)

C. Denny
A. Wiltshire
J. Firth

Public:- 0

Declarations of Acceptance of Office, GDPR Security Compliance forms and Pecuniary Interest forms were signed by all Cllrs present following the recent elections prior to the meeting commencing.

CHAIR'S WELCOME AND APOLOGIES

- The Chair welcomed everyone to the meeting and explained that it was a no smoking building and where the fire exits and extinguishers were located. Apologies were received in advance from Cllr Aldridge due to other commitments. Proposed to accept the apologies by Cllr Denny, seconded by Cllr D. Wiltshire, all in favour to accept, resolved to accept apologies. Dist. Cllr Mossop and County Cllr Bridges also sent their apologies.

ELECTION OF CHAIR

- Cllr Denny was proposed as Chair by Cllr Firth, seconded by Cllr Tall was asked if she would continue as Chair. There were no other nominations. All in favour, Cllr Denny accepted the position.

ELECTION OF VICE CHAIR

- Cllr Cooling was nominated as Vice Chair by Cllr D Wiltshire, seconded by Cllr A. Wiltshire. There were no other nominations. All in favour, Cllr Cooling accepted the position.

DECLARATIONS OF ACCEPTANCE OF OFFICE

- Cllr Denny signed the Chair's Declaration of Office form. Cllr Cooling signed the Vice Chair's Declaration of Office form.

MINUTES OF THE LAST MEETING HELD ON 1st MAY 2018

- Minutes had been previously circulated. Cllr Denny proposed the minutes as a true and accurate recording of the meeting, seconded by Cllr Cooling. All in favour. Resolved to accept minutes.

MEMBERS CODE OF CONDUCT

- The Code of Conduct adopted in 2012 was re-issued. Cllr Denny proposed to accept the Code, seconded by Cllr Cooling. Vote taken all in favour, resolved to accept Code of Conduct.

ANNUAL REVIEW OF POLICIES

- All of the Council policies were circulated prior to the meeting and reviewed by Cllrs. Cllr Cooling proposed accepting all of the policies, seconded by Cllr Denny. Vote taken, all in favour. Resolved to accept all policies. The Standing Orders 2018 and current Financial Regulations were also accepted.

ANNUAL REPORT FROM ELEEMONOSARY CHARITY

- Cllr Denny is the Parish Council representative on the Trustee board. Bank Account figures were not fully available however balances stand in early 2019 stood at £318 in St. Mary's ecclesiastical account, £1344 in the Eleemonosary current account, £7,026 in Eleemonosary savings account. Fuel grant payments of £400 were made and a payment of £150 to a resident was also made after being assessed by the committee. No other requests for aid have been received.
- No cash payments are now made, funds are paid by either food/fuel vouchers or in actual food.
- Cllr Denny is now the Treasurer and Dr Ballantyne has left the committee.
- Meetings are now held regularly.

PROGRAMME OF MEETINGS

- Cllr Cooling proposed keeping the meeting schedule the same, with meetings held 6-8 weekly, actual dates to be decided at each meeting, to be held in the Parish Rooms at 7pm, seconded by Cllr Tall, all in favour, resolved to keep meeting schedule the same.

OPEN FORUM

No residents present.

Meeting closed at 7.30pm